

Maine State General Schedules – Revised June 2015 (Rules Adopted by State Agencies)

General Schedule Number: 14 Rules Adopted by State Agencies

1 APA (ADMINISTRATIVE PROCEDURES ACT) RULES

All rules adopted under the APA are filed with the Secretary of State (Bureau of Corporations, Elections and Commissions). This filing constitutes the record copy, which is maintained at CEC for 20 years after it expires, is repealed, or is superseded. It is then transferred to Archives for permanent retention. 5 MRSA 8056 subsection 2 requires each State agency to maintain a complete set of its currently effective rules. The Bureau of Corporations, Elections and Commissions also advises that the adopting agency permanently retain the copy of each expired, repealed or superseded rule that is stamped "Accepted for Filing," because this is the agency's legal proof that it complied with the APA and had a right to enforce the rule.

Agency of Record:	Secretary of State
Retention of Record Copy:	20
Disposal:	Archival
Retention of Copies:	Destroy When Updated
Date Adopted:	4/14/1994

1 Unless noted retention times are in terms of years. If there is a retention time for Retention of Copies, this will be the responsibility of the Creating Agency; unless noted, this is disposition destroy.